

English

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Subject: Workday goes live at Landal on 13 October – for all managers and employees!



A new step towards our 'Happy Place': the launch of Workday

On 13 October 2025, Workday will go live for all our colleagues – a major milestone for us as an international organisation.

Workday will help us work as one team in a single central HR system, built on trust and collaboration. It will make our daily tasks more streamlined, give us more space to focus on what truly matters, and help us support each other more effectively.

Just like our cultural values, the launch of Workday is about discovering, connecting and growing. Let's embrace this change with curiosity and work together to build an environment where everyone feels at home.

Why Workday?

With Workday, we'll operate internationally on a single platform for HR, finance and planning processes. This means greater efficiency, reliable data and better decision-making. It allows us to respond more quickly to change and remain future-proof – even as we grow.

Workday gives you instant access to up-to-date information such as leave, performance and development goals. You can manage HR processes yourself through an intuitive interface – all in one place.

Take the time to explore, learn and optimise Workday together with us.

What does this mean for you?

- **Managers:** From 13 October, you can log in, update your profile, manage team data and use key HR functions. Training sessions have already begun, including classroom sessions and drop-in support.
- **Employees:** From 13 October, you'll have access to Workday to view and update your personal information, request leave and more. You'll receive short guides in your own language to help you log in and get started.

How do you get started?

On 13 October, you'll receive three emails:

1. Your Workday username – via Workday
2. Your temporary password and login link (you'll be asked to update your password when logging in for the first time) – via Workday
3. Instructions for logging in, downloading the Workday app, linking the Authenticator, support materials and where to get help – via the Workday Project Team

These emails will also be sent to the same email address where you received this message. Please check your inbox and spam folder on 13 October.

Time tracking and payroll

Our aim is to work in a uniform way across Landal. Workday is set up to support this, with only a few local exceptions where needed. Existing time tracking systems and payroll providers will remain unchanged.

Support and training

As mentioned:

- The training sessions for managers have already started.
- All employees will have access to short guides in their own language, along with supporting materials, frequently asked questions, and videos in Workday and on the Workday @ Landal webpage via www.workday.landalonline.nl.

Tip: Select your country page for information in your own language.

Building the future together

This is just the beginning. Workday will be different from what you're used to, but that brings opportunities to work smarter and more efficiently. The capabilities of Workday will continue to expand over the coming months. We want to do this together with you – because we know the system isn't perfect yet.

In the next phase, we'll get to know Workday better, develop and optimise it further. This will help us use it more effectively, support you better and grow HR. Keep an eye on our updates and share your experiences and feedback via Workday Help (not via email, Teams or WhatsApp).

Finally

Are you a manager? Actively share this message with your team members so they are well informed.

Your Workday project team

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